

# Motisons Shares Private Limited

MEMBER - NSE, BSE, MCX, NCDEX, NSE-CDS, BSE-CDS, DP-CDSL

## POLICY ON FACSIMILE (SCANNED) SIGNATURE ON PHYSICAL CONTRACT NOTES

(Applicable for all exchanges/segment)

### 1. Background:

**Motisons Shares Private Limited** is registered with the Securities and Exchange Board of India (SEBI) as:

A.. Stock Broker (SEBI Registration Number INZ000191336)

B. Depository Participant (SEBI Registration Number INZ000191336)

In compliance of BSE Notice No. 20160607-4 dated 7th June, 2016 and NSE Circular No. 280/2016 dated 6th June, 2016,

**Motisons Shares Private Limited** has adopted this Policy on Facsimile (Scanned) Signature on Physical Contract Notes issued in the capacity of a Stock Broker.

### 2. Policy:

**Motisons Shares Private Limited** will affix facsimile signatures (scanned signature) on the physical contract notes issued to its clients. The following controls and procedures are being put in place regarding the use of facsimile/ scanned signature:

1. **Mr. Ajay Saxena [Director]** are hereby authorized to affix his facsimile signature (scanned signature) in the Contract Notes and other documents issued by **Motisons Shares Private Limited** to its clients.

2. The procedure/ controls for the same is as under:

a. The signature shall be scanned and uploaded into the back office systems /software.

b. The signature would be affixed only on documents generated by the Back Office Software.

c. In case of change of authorized signatories, the signatures would be replaced after due Board Approval.

3. **Mr. Ajay Saxena [Director]** no longer holds the position of the Director of the company or the authority is revoked, then the use of their signature should not be continued afterwards under any circumstances.

The contract note issued with facsimile/scanned signature shall be deemed to have been signed by the authorized signatory notwithstanding any misuse of facsimile/scanned signature and the ultimate responsibility to prove its genuineness shall rest with **Motisons Shares Private Limited**.

Review of the policy:

The Board of directors of the company shall review the policy on an annual basis.

Sd/- Mr. Ajay Saxena Director DIN 01644469 **Motisons Shares Private Limited**, The above revised policy was approved by **Motisons Shares Private Limited** at the Board meeting held on 10-February-2025.

For Motisons Shares Private Limited

  
Director

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CIN : U67120UR2005PTC000351